

*Directorate of Employment and Training,
Labour Resource Department, Govt of Bihar*

User Manual New Web Portal of Directorate
of Employment and Training



Overseas Registration

Overview





Access the DET Portal:

Visit the DET portal, click on the *Employment* section in the top right corner, and select *Registration* to begin the process.

Enter Details and Verify:

Choose your registration type, enter your *mobile number* and *email ID, then click **Proceed*. Verify your contact details with the OTP sent to both your mobile and email.

Complete Personal Details:

Fill in your personal information on the next page, check the *declaration box, and click **Submit* to finalize your registration.

Confirmation and Login:*

After submitting, you'll receive a confirmation with your *registration ID* and email ID, which will serve as your login credentials. Use them to log in, change your password, and access the *Job Seeker Dashboard*.

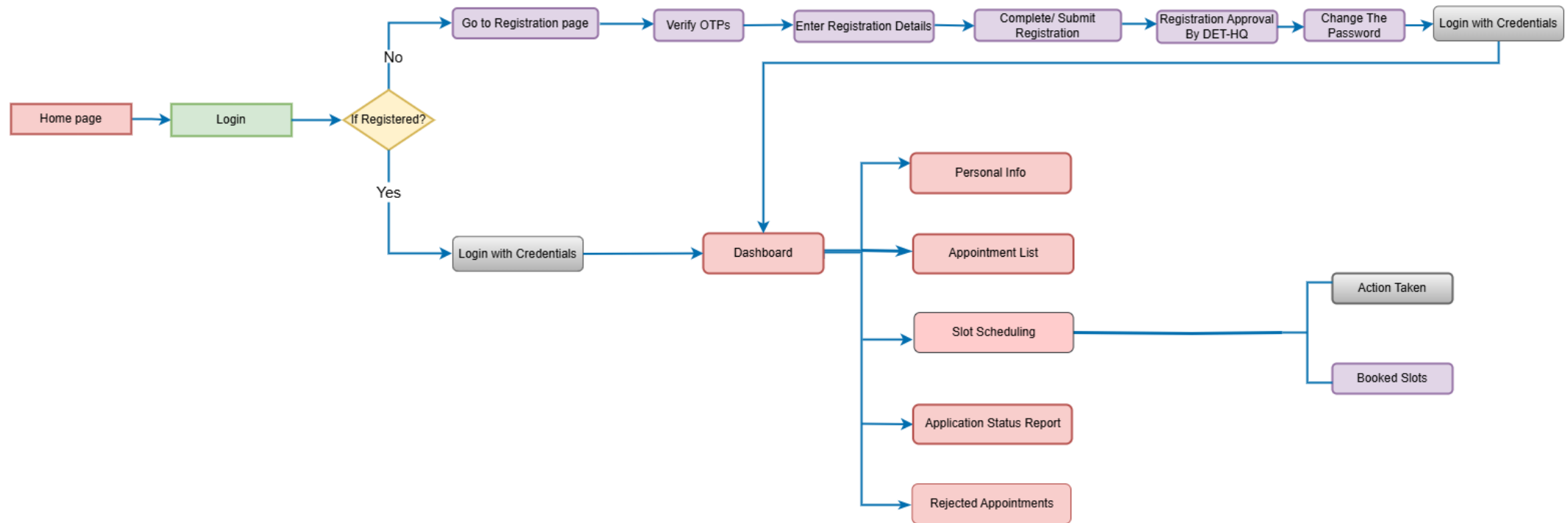
This process allows you to successfully register, verify your details, and log in to start using the portal

Workflow

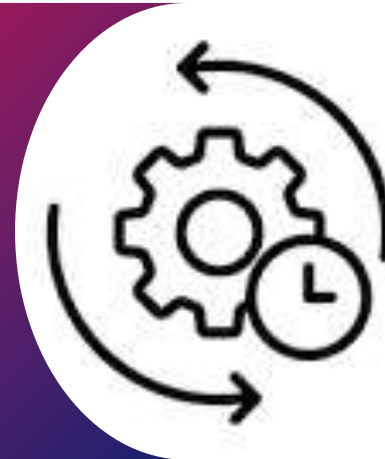




COUNSELLOR REGISTRATION AND ITS WORKING FLOWCHART



Process flow



Process flow:



- Open the Home page, click on login



Choose Employment from the Drop Down

The screenshot displays the CMS Directo Employment & Training portal. The top navigation bar includes a calendar icon, the date and time 'Tuesday 31/12/2024 12:48:00', font size controls (A+, A, A-), a 'Go to Main Content' button, a 'Select Language' dropdown, and a search bar. The main header features the CMS Directo logo and the title 'Employment & Training'. A secondary navigation bar contains links for 'Home', 'About Us', 'Scheme', 'Login', and 'Contact us'. A large background image shows students in a computer lab. A dropdown menu is open, showing 'Employment' and 'Training' options, with a blue arrow pointing to 'Employment' and a blue box labeled 'Click here'. Below the main header, there are four service tiles: 'Training' (orange), 'Employment' (dark blue), 'Bihar Overseas Placement Bureau' (dark blue), and 'Dashboard' (dark blue). Each tile includes an icon, a title, and a brief description. The footer contains a 'Vision' section and a URL '3.108.109.78:8080/content/home/index.html#'. A CMS logo is visible in the bottom left corner.

Tuesday 31/12/2024 12:48:00 A+ A A- Go to Main Content Select Language Search...

Directo Employment & Training Home About Us Scheme Login Contact us

Employment Training

Click here

Training
To streamline and automate administrative tasks in ITI institutions, such as student enrolment, course management, exam scheduling, and faculty assignments.

Employment
An online platform that connects job seekers with employers, enabling users to search for job opportunities, upload resumes, and apply for positions.

Bihar Overseas Placement Bureau
A government initiative that facilitates overseas employment opportunities for skilled and unskilled workers from Bihar.

Dashboard
A centralized, user-friendly interface that visually presents key information, metrics, and data in a concise and interactive manner.

Vision 3.108.109.78:8080/content/home/index.html#

Process flow:

- Click on Registration from the Top right corner



Click here

A login form overlay with a dark blue diagonal background on the left. The form is white and contains the following elements: the title 'Login', an 'Email Address' field with the placeholder '@cms.co.in', a 'Password' field, a 'Sign In' button, and a 'Forgot Password' link.

Process flow:

- Once u click on Registration the following page wil show Register as Overseas
- With your Mobile Number and Email Address
- click on Procead Once you fill up everything

A screenshot of the 'Registration' form. The form has a dark blue header with the word 'Registration' in white. Below the header, there are three input fields: 'Register As *' with a dropdown menu showing '--Select--', 'Mobile No. *' with a question mark icon, and 'Email Address *' with a question mark icon. At the bottom right of the form is a button labeled 'Proceed'. Blue arrows point from text boxes to these elements: 'click here and choose job seeker' points to the 'Register As' dropdown, 'Enter here' points to both the 'Mobile No.' and 'Email Address' fields, and 'click here' points to the 'Proceed' button.

Registration

Register As *
--Select--

Mobile No. * ?

Email Address * ?

Proceed

click here and choose job seeker

Enter here

click here

- After clicking on Proceed ,Verify Your otp(one time password) from your given mobile number and and email



Verification

Mobile OTP (9122758419) *

Email OTP (madhavinspace@gmail.com) *

Verify OTP

Verify OTP

Verify OTP

Process flow:

- After you Verify your Number and Email ,Click on Proceed Button.



Verification

Mobile OTP (9122758419) *

Mobile verification Successful

Email OTP (madhvk@gmail.com) *

Email verification Successful

[Proceed](#)



click here

Process flow:

- Fill the form According to your Documents

← → ↻ detjob.cmsuat.co.in/en/registration?p_p_id=in_gov_bih_detjob_user_ftr_web_DetjobUserFtrWebPortlet_INSTANCE_qmdr&p_p_lifecycle=0&p_p_state=normal&p_p_mode=vie... ☆ 👤 ⋮

Tuesday December 31, 2024 02:49:11 PM Sign In Registration

 Directorate Of Employment & Training 

Overseas Job Seeker Registration

Fill all the details

Personal Details



Post Applied For *	Employment Exhcange Reg NO. *	Mobile No.
<input type="text" value="Tester"/>	<input type="text" value="5577"/>	<input type="text" value="9471095348"/>
First Name(As Per Passport) *	Middle Name(As Per Passport)	Last Name(As Per Passport) *
<input type="text" value="Subham"/>	<input type="text"/>	<input type="text" value="Mishra"/>
Date of Birth *	Father's/ Guardian Name *	Gender *
<input type="text" value="08-10-1996"/> 📅	<input type="text" value="Rajeev Kumar Mishra"/>	<input type="text" value="Male"/> ⬆ ⬆

Process flow:

- Fill all the details in the form.
- Fill Postal Address.

detjob.cmsuat.co.in/en/registration?p_p_id=in_gov_bih_detjob_user_ftr_web_DetjobUserFtrWebPortlet_INSTANCE_qmdr&p_p_lifecycle=0&p_p_state=normal&p_p_mode=vie...

Tuesday December 31, 2024 02:51:07 PM Sign In Registration

 Directorate Of Employment & Training 

Fill all the details

Email Address: Smeditor7979@gmail.com

Passport No. *: vctrgr434efe344rfef3rf3ce

Passport Expiry *: 08-06-2163

Martial Status *: Unmarried

Telephone No.:

Postal Address

House No/Flat/Apartment/Company *: house no-01

Town/City/Area *: sitamarhi

State *: Bihar

District *: Sitamarhi

Sub Division: Sitamarhi Sadar



Block: Dumra

Process flow:

- fill your Educational Qualification.

detjob.cmsuat.co.in/en/registration?p_p_id=in_gov_bih_detjob_user_ftr_web_DetjobUserFtrWebPortlet_INSTANCE_qmdr&p_p_lifecycle=0&p_p_state=normal&p_p_mode=vie...

Tuesday December 31, 2024 02:51:36 PM Sign In Registration

 Directorate Of Employment & Training 

Country India Pincode 843334

Educational Qualification

Course Name B.Tech Name of Institution BITS Year Of Passing 2018

Details Of Employees(From Current To The Previous)

Name of Organization CMS Valid From 09-12-2023 Valid To 31-12-2024

Fill all the details

Process flow:

- After filling the form click on checkbox and click on submit

The screenshot shows a web form with the following elements:

- Job Description ***: A text input field containing the word "Test".
- Other Experinces/Courses Attended**: An empty text input field.
- Declarations**: A section header above a checkbox.
- Checkbox**: A checked checkbox with the text "I hereby declare that all information provided above are true and correct to the best of my knowledge. *".
- Annotations**:
 - A blue box labeled "Click here to Increase \Decrease" with an arrow pointing to a blue button with minus and plus signs.
 - A blue box labeled "Click on submit" with an arrow pointing to a light blue button labeled "Submit".

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Process flow:

- After the registration is successful the registration id will be generated and will give you your login credential

The screenshot shows a web browser window with the URL `detjob.cmsuat.co.in/en/registration?p_p_id=in_gov_bih_detjob_user_ftr_web_DetjobUserFtrWebPortlet_INSTANCE_qmdr&p_p_lifecycle=0&p_p_state=normal&p_p_mode=vie...`. The page header includes the date and time "Tuesday December 31, 2024 02:57:40 PM", a "Sign In" button, and a "Registration" button. The main header features the "Directorate Of Employment & Training" logo and name. The central content area displays a "Registration is successful" message. Below this, it states "Overseas Job Seeker Registration is successful and registration id is 801", with the number "801" highlighted by a blue box and an arrow pointing to a blue callout box labeled "Your Registration id". It then says "Your Mail id is your login ID." followed by "An email containing your Login credential has been sent on Smeditor7979@gmail.com", with the email address highlighted by a blue box and an arrow pointing to a blue callout box labeled "This is your Email Id". At the bottom of the message box is a button labeled "Click here to Login", which is highlighted by a blue box and an arrow pointing to a blue callout box labeled "Click Here".

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Process flow:

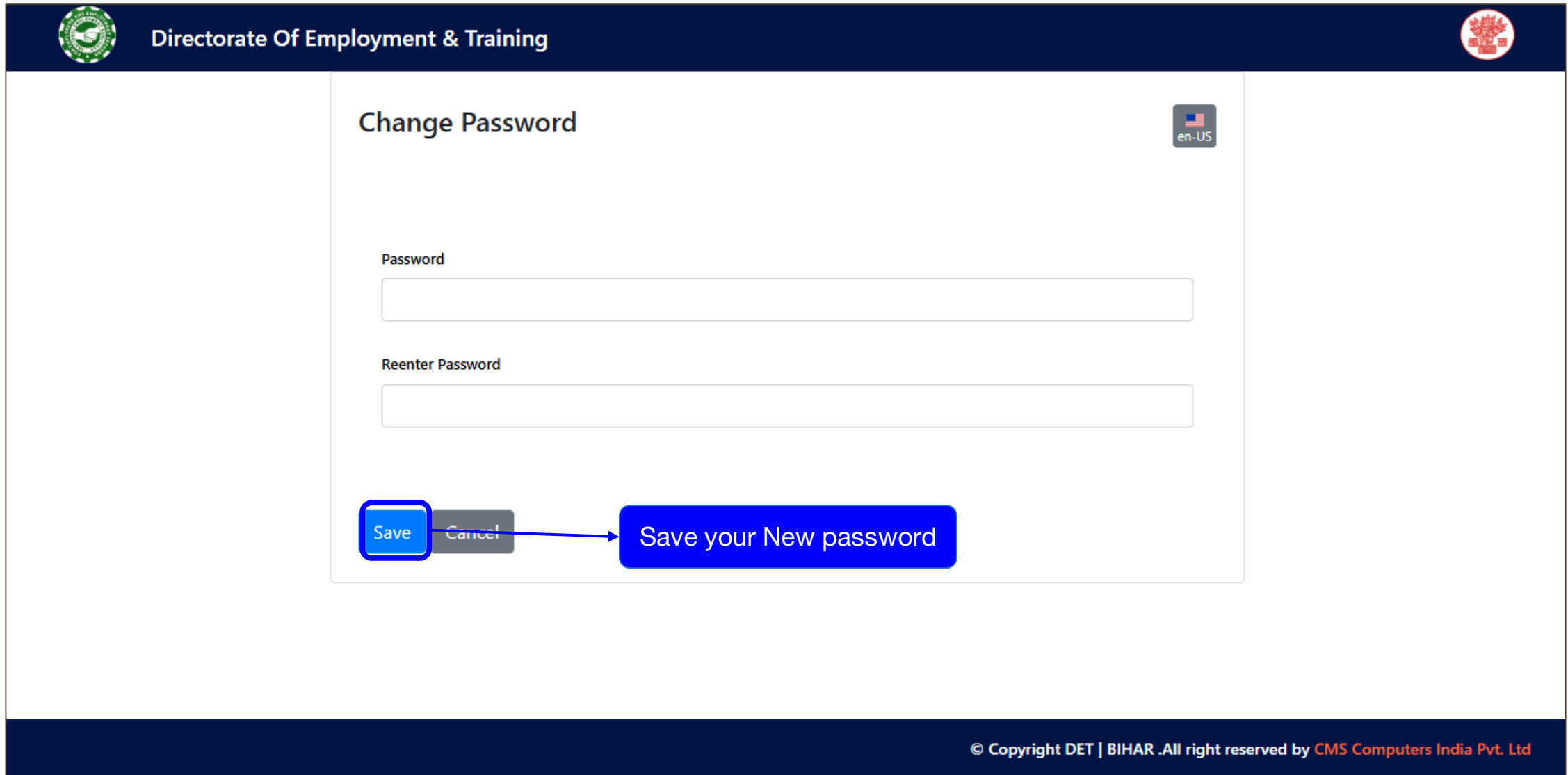
- Once everything is done sign in with your login credential with the password of ("XXXXXX"), after it click on sign in

A login form with a dark blue header and a white body. The form has two input fields: "Email Address" with the text "@cms.co.in" and "Password" with the text "XXXXXXX". Below the password field is a "Sign In" button. A blue arrow points from the "Sign In" button to a blue box labeled "Click here". There is also a "Forgot Password" link below the "Sign In" button. On the left side of the form, there are two blue boxes: "Your Email" and "Your password".

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Process flow:

- When you click on sign In New page will be shown for password change change the password and save it.



The screenshot shows a web interface for the Directorate Of Employment & Training. The header is dark blue with a green circular logo on the left and a red circular logo on the right. The main content area is white and contains a 'Change Password' form. The form has two input fields: 'Password' and 'Reenter Password'. Below these fields are two buttons: 'Save' (highlighted with a blue border) and 'Cancel' (greyed out). A blue arrow points from the 'Save' button to a blue callout box containing the text 'Save your New password'. In the top right corner of the form area, there is a small icon of the US flag with the text 'en-US' below it. The footer is dark blue and contains the copyright notice: '© Copyright DET | BIHAR .All right reserved by CMS Computers India Pvt. Ltd'.

Directorate Of Employment & Training

Change Password

en-US

Password

Reenter Password

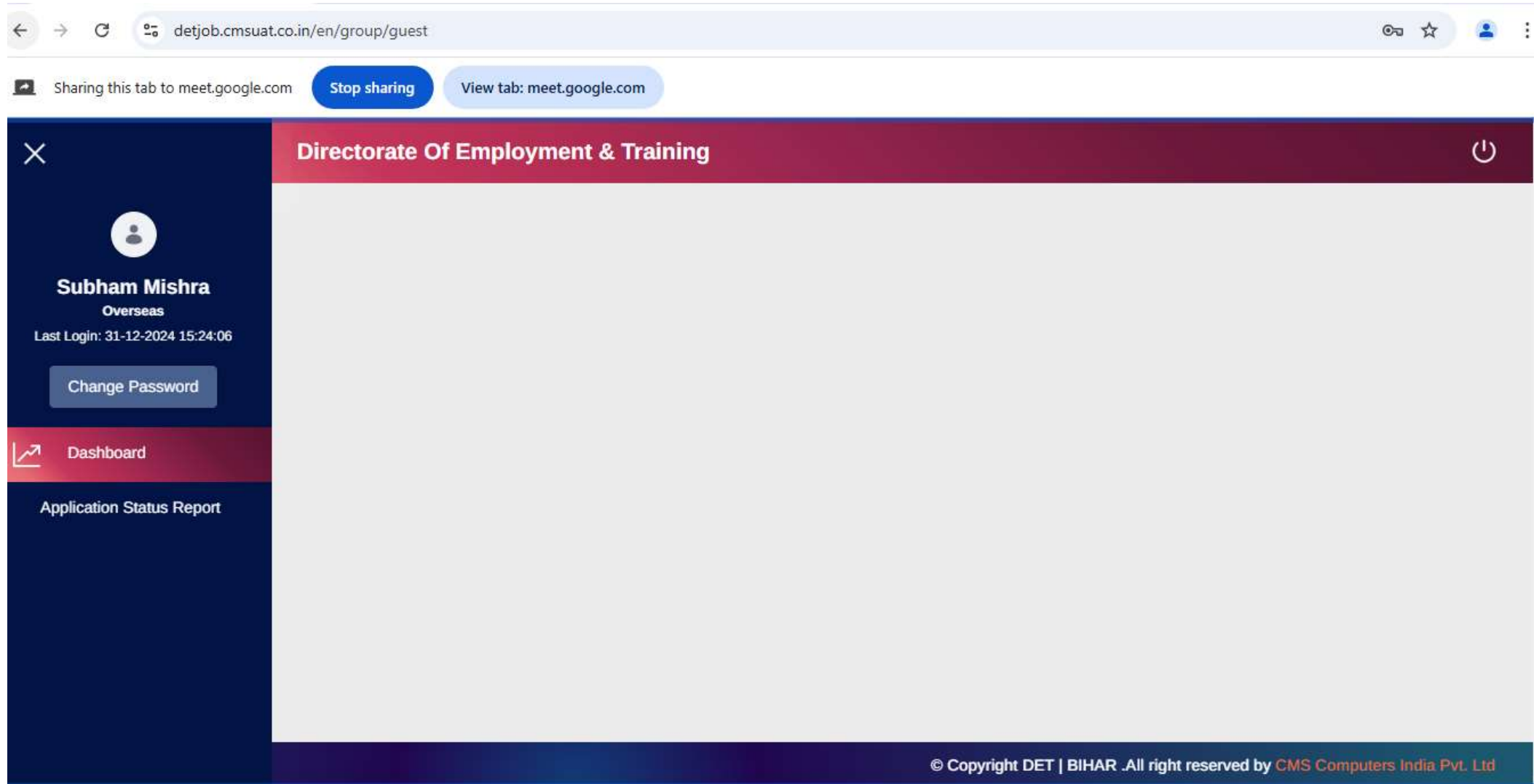
Save Cancel

Save your New password

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Process flow:

- After changing Password the dashboard of your login will open





Thank you